

## Using the IICA Documentation Centre

### Access

The IICA Documentation Centre is open to the general public on weekdays by appointment. Users may call 927-0020/702-4780 to book access to the library resources. Please note that all users of the library will have supervised access.

### Opening Hours

Mondays – Thursdays 9:00 am – 4:00 p.m.

Fridays: 9:00 am – 3:30 p.m.

The library is closed on weekends, public holidays and the third Friday of each month.

### Join our Mailing List

To get regular updates of our latest acquisitions send us email us at [iicajam@cwjamaica.com](mailto:iicajam@cwjamaica.com).



## Inter-American Institute for Cooperation on Agriculture

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# DOCUMENTATION CENTRE



[www.iica.int/jamaica](http://www.iica.int/jamaica)  
Hope Gardens, Jamaica



## About us

The Inter-American Institute for Cooperation on Agriculture operates a Special Library containing electronic and print resource materials on the agricultural and rural sectors. It serves the day-to-day information needs of the local office and a broader clientele of state officials, extension officers, researchers, students and the general public.

The IICA Documentation Centre operates primarily as a reference unit with materials available for use on site. Inter-library loans are also available on special conditions. The Centre makes it easy for users to obtain photocopies of reference materials or purchase original resources that they may prefer to take away.

## Our Mission

To cooperate with the Government of Jamaica, the private sector, national, regional and international institutions in order to improve competitiveness and promote the sustainable development of agriculture in Jamaica.



## Our Collection

The Centre houses in excess of **2,600** books and over 28 different newsletters, international and local magazines, bulletins and brochures. Some of these publications are printed in Spanish and French. Other materials such as newspaper clippings, JIS press releases, annual reports, photographs, seminar and conference papers, speeches, reports from different agricultural groups, consultancy reports and manuals are also available. These are complemented by a small audio visual collection of CD ROMs, video cassettes and DVDs.

All materials are catalogued according to the Anglo-American Cataloguing Rules, second edition (AACR2). The Dewey Decimal Classification System is used to classify all the library materials into subject categories.

The IICA library specializes in a wide range of subject areas on agricultural issues of relevance locally, regionally and globally. You will find resource materials on topics such as:

- Food Security
- Agro-tourism
- Greenhouse Production
- Beekeeping
- Agro-processing
- Livestock
- Aquaculture
- Gender
- Agriculture Insurance
- Agribusiness and Trade
- Rural Development etc.



## Services

### Photocopying

Photocopies are made in colour and black and white, at a cost.

### Referral/Switching

If the information requested cannot be located in the Centre, we make every effort to source or recommend alternative sources.

### Inter-library Loan

The inter-library loan service is available to other libraries that share the same interest. A special form is required for the use of this service. This form is obtainable from the library and prior arrangements must be clearly filled out before a document is authorized for dispatch.

### Reference

Enquiries are received via telephone, letters, email as well as personal contact.

### Displays, seminars and workshop

Occasionally, the Centre mounts displays and participates in seminars and workshops. The Library is willing to create displays upon request from organizations and institutions. The Centre also stages exhibitions on rural development and agriculture sustainability.

### Reading and Research

Individuals may visit the library to prepare and complete assignments on various agricultural topics or issues.

### Brochures

The Centre offers free handouts and brochures on select agricultural issues.